

Sent June 7th, 2017 to Gettysburg and Philadelphia Campuses

To the Students, Faculty and Staff of United Lutheran Seminary,

As you are aware changes are underway. This summer there will be significant infrastructure changes to the IT systems on both campus.

Currently we are in the process of configuring a new phone system that will allow both campuses to act as one. For example, making it possible to four digit dial between campuses without having to use the full phone number or long distance code. There are many other advanced features in the phone system that we will be rolling out during this process that will be explained in detail in future communications. We expect the phone system roll out to be completed in July.

We are also in the process of issuing ULS.edu email addresses to all those who are continuing with United Lutheran Seminary. The ULS.edu domain will replace LTSG.edu and LTSP.edu. This process involves many preparatory steps that are under way now. Tentatively the rollout of ULS.edu email addresses will go as follows.

In preparation for this process we are requesting that all Gettysburg computer systems that can be left on campus the night of Monday, June 12th be left on and connected to the network as the new domain is prepared for use. If your system is not on campus during the transition it will need to be updated by IT upon your return, before it will work properly on the network.

June 21st we will begin converting the LTSG.edu email addresses to ULS.edu. The intention is to complete that in one day.

On June 26th all LTSP.edu accounts are expected to be active as ULS.edu accounts.

Campus-specific instructions will be sent out to each campus to help reduce confusion and make the process as smooth as possible.

Please note that during the months of June and July the IT Department will be very heavily taxed with merger activity. This may result in delayed response times for non-critical issues, as there are days that will require focused effort on single tasks that may not allow for normal response time for other support. Please provide IT advanced notice of any special needs or events as last-minute requests may not be able to be effectively handled.

The goal is to make this transition as smooth as possible but your help is needed. The best ways you can help are to carefully read any instructions that are provided to you and ask questions in advance of any tasks you are asked to complete. Understand that there will be hiccups, these types of changes come with unexpected problems that may result in brief or extended service outages. We will do our best to minimize these types of issues but it is the nature of the work.

Do not hesitate to contact us with questions or concerns.

Kyle Barger and Donald Redman