

## Computing Requirements

All students are required to have certain computer competencies before entering any ULS program. ULS IT staff will provide basic training on how to navigate the learning management system, Canvas, during orientation, but will NOT provide remedial computer training.

Instructors will assume that you have the following skills on the first day of class:

- Ability to create directories
- Ability to find files
- Ability to save files to removable media
- Ability to use a web browser and search the Internet
- Familiarity with a word processing program
- Familiarity with a spreadsheet program
- Familiarity with a computer operating system (Windows or MacOS)
- Have and use an e-mail account (including the ability to attach files)

To acquire these skills, students may take courses at a community continuing education program, a computing-training center, or at your local library. These skills can also be self-taught with the help of a textbook (such as the [Visual Quickstart](#) series) or the instruction manual for the specific software.

### Hardware and Software

**In accordance with seminary policy, access to the following hardware and software is strongly recommended:**

A laptop computer OR desktop computer AND tablet with the following specifications:

**Platform:** Windows or Mac with latest operating system fully patched

**Memory:** 4 GB RAM (8 GB preferred)

**Processor:** 2.4 GHz (minimum) core i5 Processor

**Internet Connection:** Broadband Internet (1.5 Mbps required, 4.0 Mbps or higher recommended)

**Browsers:** Chrome, Safari, or Firefox (latest version recommended)

**Software:**

Microsoft Office Suite (Included with a ULS.edu email account)

Current anti-virus software

Adobe Flash (latest version recommended)

Adobe Reader (updated as needed)

Java (updated as needed)

User privileges to install software (for required software installations)

**Additional requirements for courses that utilize online meetings or live distance presentations with audio and video participation:**

Computer with microphone, speakers, and webcam (Headphones with microphone recommended)

A hardwired Broadband Internet Connection (Required)